

## **Clarification Meeting, January 14, 2024**

Following the announcement of the Request for Proposal for the PPP project on biometric passport and national ID card issuance services on October 10, 2024, the Evaluation Commission will hold RFP-stage clarification meetings with the Qualified Applicants to discuss and clarify questions the Qualified Applicants may have regarding preparation and submission of Bids.

The second **Clarification Meeting will be held on Tuesday, January 14 at 12:00 – 13:00 Yerevan time (GMT+4)** and will be dedicated to a continued discussion of issues related to preparation and submission of Bids, in response to the prior requests for additional information or clarifications filed by the Qualified Applicants.

The participants will have the opportunity to join the event both in person (details on the venue to be shared separately) and online. Qualified Applicants interested in participating shall submit a **written notice with a request for attendance no later than Monday, January 13, 12:00 Yerevan time:**

- via email: [mcs@gov.am](mailto:mcs@gov.am), [passidppp@isaa.am](mailto:passidppp@isaa.am);
- or by hand at the Ministry of Internal Affairs of the Republic of Armenia 130 Nalbandyan Street, Yerevan, 0025, Republic of Armenia and according to the working schedule of the Evaluation Commission.

### **Please note that the written notice shall contain:**

- full name of an entity (Qualified Applicant) filing the request, registration and contact details of such entity;
- list of the Authorized Persons (up to seven (7) persons) who wish to attend the meeting and copies of identity documents of such Authorized Persons;
- clearly articulated request for additional information or clarifications regarding the preparation and submission of Bids which the Qualified Applicants would like to address at the meeting;
- date of the notice.

Additionally, every person wishing to participate in the Clarification Meeting must **register online via the link** below:

[Online Registration for the Clarification Meeting](#)

Please note that the clarification meeting is intended for Qualified Applicants only and all Authorized Persons of the Qualified Applicant participating in the meeting will be **required to adhere to the following security measures:**

- In order to ensure security and confidentiality of the information discussed during the meeting, we would like to kindly ask the online participants to **connect via secured Wi-Fi networks and only using workplace authorized devices** (connection from open Wi-Fi networks is not allowed), as well as **connect to the session from the location inaccessible to unauthorized persons** (connecting to the meeting in public spaces is not allowed). In addition, please also note that recording the meeting is not allowed.
- Online participants shall verify their identity by **demonstrating an original identity document to the meeting administrator upon connection.**
- In-person participants shall have the **original identity documents and copies of the Authorizing Documents to be admitted to the premises** of the Evaluation Commission and attend the meeting in-person.

### **Contact Persons for Organizing the Selection Procedure**

Should you have any questions, please contact:

1. [mcs@gov.am](mailto:mcs@gov.am)
2. [passidppp@isaa.am](mailto:passidppp@isaa.am)
3. [Lina.Petruskeviciute@lt.ey.com](mailto:Lina.Petruskeviciute@lt.ey.com), (EY Transaction Advisor for this PPP transaction)