

DECISION OF THE GOVERNMENT OF THE REPUBLIC OF ARMENIA
ON MEASURES ENSURING THE IMPLEMENTATION OF DECISION
OF THE GOVERNMENT OF THE REPUBLIC OF ARMENIA
NO 2081-N OF 19 DECEMBER 2002

"I hereby ratify"

President of the Republic of Armenia

R. Kocharyan 15 *May* 2003

GOVERNMENT OF THE REPUBLIC OF ARMENIA

DECISION

No 505-N of 23 April 2003

ON MEASURES ENSURING THE IMPLEMENTATION OF DECISION
OF THE GOVERNMENT OF THE REPUBLIC OF ARMENIA
NO 2081-N OF 19 DECEMBER 2002

In execution of point 2 of Decision of the Government of the Republic of Armenia No 2081-N of 19 December 2002, the Government of the Republic of Armenia **decides**:

1. To approve:

- (a) the procedure for implementation of measures in compliance with the requirements of the Kimberley Process Certification Scheme, according to Annex No 1;

- (b) the form of the Kimberley Process Certificate, according to Annex No 2.
2. To allocate AMD equivalent to USD 5 thousand to the Ministry of Trade and Economic Development of the Republic of Armenia to cover the printing costs of the Kimberley process certificates at the expense of the reserve fund of the Government of the Republic of Armenia envisaged by the State Budget of the Republic of Armenia for 2003.
 3. To the Chairperson of the State Customs Committee adjunct to the Government of the Republic of Armenia - to carry out customs clearance of diamonds — natural: unworked, unsorted (CN FEA code 7102 10 000); industrial: unworked or simply sawn, cleaved or roughly worked (CN FEA code 7102 21 000); non-industrial: unworked or simply sawn, cleaved or roughly worked (CN FEA code 7102 31 000) — imported to the Republic of Armenia and exported from the Republic of Armenia only in case of existence of the Kimberley process certificate.

(point 3 amended by No 1489-N of 24 December 2009)

4. This Decision shall enter into force on the day following its official promulgation.

**Prime Minister
of the Republic of Armenia**

7 May 2003

Yerevan

A. Margaryan

Annex N 1
to Decision of the Government
of the Republic of Armenia
No 505-N of 23 April 2003

PROCEDURE

**FOR IMPLEMENTATION OF MEASURES IN COMPLIANCE WITH
THE REQUIREMENTS OF THE KIMBERLEY PROCESS CERTIFICATION SCHEME**

1. This procedure regulates the procedure for implementation of measures in compliance with the requirements of the Kimberley Process Certification Scheme in case of import to the Republic of Armenia and export from the Republic of Armenia of diamonds — natural: unworked, unsorted (CN FEA code 7102 10 000); industrial: unworked or simply sawn, cleaved or roughly worked (CN FEA code 7102 21 000); non-industrial: unworked or simply sawn, cleaved or roughly worked (CN FEA code 7102 31 000) (hereinafter referred to as "diamonds").

(point 1 amended by No 1489-N of 24 December 2009)

2. Import of diamonds into the Republic of Armenia may be carried out only in case of existence of the Kimberly process certificate issued by the exporting country. The signature and stamp of the appropriate customs officer shall be placed on the line "Customs Mark" of the Kimberley Process Certificate (hereinafter referred to as the "Certificate") slip accompanying the imported natural diamonds.
3. In case of import of diamonds to the Republic of Armenia with a Certificate, it shall be subject to record-registration, registration and declaration by the authorised body in accordance with the requirements established by the Kimberley Process Certification Scheme.

4. Export of diamonds from the Republic of Armenia may be carried out only in case of existence of a Certificate issued by an authorised body. Exports may be carried out only to the Kimberley Process Member Countries.
5. In order to obtain a Certificate for the purpose of exporting diamonds from the Republic of Armenia, the declarant shall — in person, by post or electronically (e-mail address: www.e-gov.am) — submit the following documents to the authorised body:
 - (1) an application in accordance with Form No 1;
 - (2) documents substantiating the source of origin of the exported diamonds (carbon copies of the import contract and the Certificate, on the basis whereof the exported quantity of raw materials was imported);
 - (3) a statement of information on the exported raw materials (country whereto it is being exported, name, location, telephone number of the organisation), value (USD), the CN FEA code of the exported diamonds;
 - (4) data on the unworked diamond residue available at him or her as of the given day in case of submitting an application for obtaining a certificate for the first time;
 - (5) a carbon copy of the permit or another document issued by the relevant authorised body of the Republic of Armenia authorising the import of the product into the Republic of Armenia or the export thereof, where the requirement for the availability of such a permit or another document for the import or export of the given product is prescribed by the legislation of the Republic of Armenia.

(point 5 edited by No 62-N of 29 January 2016)

- 5.1. In order to receive a Certificate, the declarant can submit the application electronically through the electronic management system of the Republic of Armenia (website: www.e-gov.am). The application for obtaining a certificate shall be considered accepted from the day of its entry into the qualifying body. The

fact that the application has been entered shall be confirmed by a feedback notification containing a 12-digit code. The declarant can track the application process by logging into the system with the specified 12-digit code.

(point 5.1 supplemented by N 62-N of 29 January 2016)

- 5.2. In order to receive a certificate, after indicating the Ministry of Economy of the Republic of Armenia from among the issuing agencies in the section "System of submitting applications for licenses, certifications and certificates" in the electronic management system (website: www.e-gov.am), the declarant shall select the sub-section "the Kimberly Process Certificate Issuance", as well as the type of applicant and complete the application in accordance with Form No 1, attaching the documents indicated in point 5 of this Procedure. After filling in the relevant fields of the application, the application and the attached documents shall be signed with an electronic digital signature in a file of the appropriate format (PDF) through the procedure prescribed by the legislation of the Republic of Armenia. The documents indicated in point 5 of this Procedure shall be submitted in a file of a scanned copy of the appropriate format (DOC, DOCX, PDF, JPEG, XLS or XLSX).

(point 5.2 supplemented by No 62-N of 29 January 2016)

- 5.3. The Certificate shall be transferred to the declarant in a manner indicated in the application within 3 working days in the case of submission of the originals of the documents attached to the application, which must be submitted in original to the authorised body through the procedure prescribed by the legislation (and in the case of an authorised person — also in case of submission of the relevant license and identity document). The originals of the documents shall not be submitted to the authorised body, where the application for obtaining the Certificate and the documents are signed with an electronic digital signature through the procedure prescribed by the legislation of the Republic of Armenia.

(point 5.3 supplemented by No 62-N of 29 January 2016)

6. The authorised body shall issue a certificate within 3 working days based on the documents submitted by the declarant.

(point 6 amended by No 62-N of 29 January 2016)

7. The application for obtaining a certificate shall be rejected, where the submitted documents do not meet the requirements of point 5 of this Procedure or the submitted documents are false or distorted or have not been completed within the period provided for by point 7.1 of this Procedure. The declarant shall be notified about the rejection of the application within two working days upon the adoption of the decision thereon in the way indicated in the application.

(point 7 edited by No 62-N of 29 January 2016)

- 7.1. In case the documents do not comply with the requirements indicated in point 5 of this Procedure, the declarant shall be informed thereon within one working day in the way indicated in the application and it shall be suggested to correct them and submit again within two working days. In case of completion and submission of the documents, the Certificate shall be issued within the next three working days.

(point 7.1 supplemented by No 62-N of 29 January 2016)

8. The representative of the authorised body shall be entitled to be present at customs control operations carried out with regard to imported and/or exported diamonds. The customs house shall inform the authorised body in advance about the place and the planned time of the customs control operations with regard to the imported and/or exported diamonds.

Release of the imported diamonds through the customs border shall be carried out only in case the Certificate is removed by the authorised body and where the Certificate bears the stamp "Import record-registered". The availability of the stamp "Import record-registered" on the Certificate shall certify the fact that the certificate slip has been removed by the authorised body.

(point 8 edited by No 212-N of 10 February 2005)

9. An applicant may appeal against the rejection to obtain a certificate through the procedure prescribed by the legislation of the Republic of Armenia.
10. Separate record-registration logs shall be maintained for record-registration of import and export applications in compliance with the requirements prescribed by the Kimberley Process Certification Scheme.

(Annex edited by No 212-N of 10 February 2005, amended by No 1489-N of 24 December 2009, edited, supplemented and amended by No 62-N of 29 January 2016)

**Minister-Chief
of Staff of the Government
of the Republic of Armenia**

M. Topuzyan

APPLICATION

ON OBTAINING THE KIMBERLEY PROCESS CERTIFICATE

Declarant _____
(name, organisational-legal form and telephone number of the legal person, e-mail address (where available) or name, surname and telephone number of the individual entrepreneur, e-mail address (where available))

Location _____
(location of the legal person or place of residence of the individual entrepreneur)

Place of activity _____

Code of products subject to export upon the Kimberley Process Certificate _____

(CN FEA code shall be indicated)

State registration number of the legal person or state record-registration number of the individual entrepreneur _____

Method of feedback notification (in person, electronically, post) _____
(field filled-in at the wish of the declarant)

Please provide the Kimberley Process Certificate for export of diamonds from the Republic of Armenia.

I hereby submit the following documents attached to the application:

- (1) documents substantiating the source of origin of the exported diamonds (carbon copies of the import contract and the Certificate, on the basis whereof the exported quantity of raw materials was imported);

- (2) a statement of information on the exported raw materials (country whereto it is being exported, name, location, telephone number of the organisation), value (USD), the CN FEA code of the exported diamonds;
- (3) a statement of information on the unworked diamond residue available as of the given day in case of submitting an application for obtaining a certificate for the first time;
- (4) other documents (at the wish of the declarant);
- (5) a carbon copy of the permit or another document issued by the relevant authorised body of the Republic of Armenia authorising the import of the product into the Republic of Armenia or the export thereof, where the requirement for the availability of such a permit or another document for the import or export of the given product is prescribed by the legislation of the Republic of Armenia.

Data available in the documents submitted to the authorised body are complete and reliable.

Declarant _____ (position, name, surname) _____ (signature)

_____ 20 _____

(Form supplemented by No 62-N of 29 January 2016)

Annex No
2 to Decision of the Government
of the Republic of Armenia
No 505-N of 23 April 2003

**Minister-Chief
of Staff of the Government
of the Republic of Armenia**

M. Topuzyan